

NTR Risk Assessment

TASK DESCRIPTION:	Visiting Groups in audience (Main house)
Author of Risk Assessment:	Will Hill
People Consulted:	Wendy Ellis, John Simpson Wedge

Definitions

Severity	How serious an accident would be:	
	1 Small Cut	5 Death
Likelihood	How likely accident is to occur:	
	1 Very Unlikely	5 Very Likely
Risk Factor	A Multiple of Severity and Likelihood. High values indicate a Hazard that should be controlled.	

Hazard	People Affected (Enter an 'x')				Uncontrolled Risk			Controlled Risk				
	NTR Staff	Touring Staff	Outside Contractor	Public	Type of Harm	Severity	Likelihood	Risk Factor	Control Measures	Severity	Likelihood	Risk Factor
						1-5	1-5	1-25		1-5	1-5	1-25
Unfamiliarity with evacuation routes in event of emergency.				x	Panic / stress / unable to evacuate safely	4	2	8	FOH staff briefed on location of school groups. Clear evacuation procedure and staff on hand for evacuations. Clear emergency signage Adequate Adult Supervision provided by Visiting Group	4	1	4
Reaction to strobing lights in show				x	Fitting / Epileptic Reaction	4	2	8	Warning signs in foyer and audit doors.	4	1	4
Slips/trips due to uneven floor surfaces/coverings				x	Bruises, concussion	3	2	6	Monitoring and reporting by FOH staff to maintenance staff.	3	1	3
Slips/trips due to wet floor surfaces				x	Bruises, concussion	3	2	6	All staff briefed to take immediate corrective action, drying area and positioning hazard signs	3	1	3
Slips/trips on approach routes due to adverse weather conditions				x	Bruises, concussion	3	2	6	Supplies of salt in bin outside Stage Door, applied by maintenance and front of house staff	3	1	3
Trip in auditorium in low light conditions.				x	Sprain, Strain, Bruising, Cuts, Fracture	3	2	6	Stewards and Ushers with torches briefed to be attentive to public movement.	3	1	3
Trapping fingers in tip-up seats				x	Sprain, Strain, Bruising, Cuts, Fracture	3	2	6	Stewards to check seats to ensure correctly functioning and highlight any in need of repair. Visiting Group leaders to remain vigilant and attentive to behaviour, and manage group behaviours.	3	1	3
Crossing the road/Arriving and departing on coaches				X	Sprain, Strain, Bruising, Cuts, Fracture, Death	5	2	10	Coaches to drop off and pick up in designated areas. Visiting Group to implement their own road safety procedures and follow these.	5	1	5

Completion Date:	20/10/19	Approval date:	Will Hill	Approved By:	Oct 2019	Review Date:	Oct 2020
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