

Norwich Theatre

Applications For Bursaries : Learning and participation Activities

Norwich Theatre believes that everyone should have the opportunity to experience and participate in the arts. The NT bursary fund is set up to provide financial assistance to those who need it. Money for the bursary fund comes from the generous support of our funders. We do our best to spread this across activities, and to ensure that we are fair in its allocation.

Objectives

- To enable people to engage in Theatre and our learning and participation activities at NT
- To provide access to learning and participation opportunities that may otherwise be economically prohibitive

Criteria

- Demonstrate an enthusiasm and commitment to NT learning and participation activities
- Can demonstrate personal circumstances that would prevent engagement or access to the arts
- Can demonstrate a clear positive impact from being awarded the bursary

Application Process

- Complete and return a bursary request form (with supporting documents if appropriate)
- Please note that to ensure fairness in the distribution of our bursary monies we ask that you only apply for one course at any time.
- Applications are assessed and additional information requested, if required
- Applicants informed of the outcome of the application and duration of bursary award, if successful

In most instances, a part-bursary (equating to 10 -40% of the activity fee) is offered, with participants being requested to meet the remaining cost. In this case, we will write to you to inform you that your application has been accepted and to request that the balance of payment is made as soon as possible. In *exceptional* circumstances, larger bursaries may be considered. These will usually need to be supported by an external referral agency.

We are committed to making our criteria understandable and accessible whilst supporting applicants to make the best application possible. We will ensure we are being transparent about our processes. We will strive to award bursaries that are relevant to local need. We will ensure that all applications are treated fairly and undergo an assessment process.

Some reasons why an application may be declined include:

- Insufficient evidence of need for the individual
- Incomplete and/or unsigned application
- High demand on our bursary fund

If you require any further information, please contact Wendy Ellis, Learning and Participation Director wendy.ellis@norwichtheatre.org

Please fill in the Bursary Application Form and return to:

Post: Wendy Ellis, Learning and Participation Director, Norwich Theatre, Theatre Street, NR2 1RL Scan and email to wendy.ellis@norwichtheatre.org

Hand in at Box Office marked for the attention of the Learning and Participation Director.

All applications will be treated confidentially.