

<b>TASK DESCRIPTION:</b>	<b>Covid19 Secure Workplace</b>
Author of Risk Assessment:	Will Hill
People Consulted:	Norwich Theatre CEO and Directors

Risk Factor Matrix		Consequences				
		Trivial	Minor	Moderate	Major	Severe
Likelihood	Rare	1	2	3	4	5
	Unlikely	2	4	6	8	10
	Possible	3	6	9	12	15
	Likely	4	8	12	16	20
	Near Certain	5	10	15	20	25

Hazard	People Affected (Enter an 'x')				Uncontrolled Risk  Type of Harm	Severity 1-5	Likelihood 1-5	Risk Factor 1-25	Control Measures	Severity 1-5	Likelihood 1-5	Risk Factor 1-25
	Staff	Performers	Outside Contractor	Public								
Staff attendance at workplace	x	x	x		Unnecessary exposure to Covid19	5	3	15	Vulnerable, shielding, pregnant and staff living in the same household as those persons are identified. Home working enabled or specific person work plan agreed. Home working enabled.	5	1	5
Contagious person at workplace	x	x	x	x	Exposure to Covid19	5	3	15	Those with symptoms or who have been in contact with anyone with the virus or who have been contacted by any Track Trace Initiative are not to attend the workplace. Members of public sent pre show information with regards being symptomatic and not attending. Air purification and fogging/misting systems in operation.	5	1	5
Inability to maintain social distancing	x	x	x	x	Exposure to Covid19	5	3	15	Consider duration of task, face direction, ventilation, circulation routes, screening, PPE, Staff Training. Bubble working. Task specific RA as required. Public Messaging.	5	1	5
Inadequate Handwashing	x	x	x	x	Exposure to Covid19	5	2	10	Washroom facilities available and supplied, hand sanitizer available, staff training, touch point reduction, increased touch point cleaning. Staff Training. Public Messaging.	5	1	5
Inadequate Cleaning	x	x	x	x	Exposure to Covid19	5	3	15	Covid specific cleaning plan. Cleaners Training.	5	1	5
Unfamiliarity with Covid19 Procedures	x	x	x	x	Exposure to Covid19	5	2	10	Staff Training. Public Messaging	5	1	5
Poor Mental Health due to COVID	x				Stress, Stress related illness	4	2	8	Good communication. Well-being resources.	4	1	4

Completion Date:	22.09.21	Approval date:	Sep 21	Approved By:	Safety Adviser	Review Date:	Aug 22
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